



# National Investment Bank Limited

## PARTNERSHIP ACCOUNT OPENING FORM

Address Noted and Verified	Computer	Manager	Assistant Manager

<b>(For Office use only)</b>		<b>NIB/CA/3</b>
<input type="checkbox"/> Account Number		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Branch _____		Date _____

### THE MANAGER

### NATIONAL INVESTMENT BANK LIMITED

Dear Sir,

We, being the Individual Partners of the firm carrying on the business of

(1) -----

in the name of -----

request you to open a Current Account in the books of the Bank in the name of -----  
and we authorize you to honour cheques and orders for payment drawn thereon

if signed by (2) -----

on behalf of our Firm in accordance with the specimen signature(s) given .

- (a) Verified by Partnership Deed (if any), Certificate of Registration, Certificate to Commence Business, Headed Paper and VAT Receipts
- (b) Proven by Passport/Voter ID Card/National ID Card/Employee ID Card/Driving Licence

### We enclose a copy of our

1. Partnership Deed,
2. Certificate of Registration (Incorporation) and
3. Incorporation of Partnership Form A

We jointly and severally agree to be bound by the Bank's rules governing such accounts.  
Please send us a statement of our account monthly/quarterly and supply us with a cheque book containing  
.....forms and debit the cost of stamp duty thereon to the Firm's account.

### SURVIVORSHIP CLAUSE:

In the event of the death of either/any one of us the balance of the account shall be at the disposal of the survivor(s) of us: \_\_\_\_\_

Yours faithfully,

Account Holder 1 :		Title	Mr.	Mrs.	Dr.	Other
Full Name in Block Letters	First Name:					
PLEASE AFFIX PASSPORT PICTURE HERE	Other:		Surname:			
	Place & Date of Birth:			Sex		
	Nationality:			Marital Status:		
	Occupation:			Religion		
	Name of Spouse:			Number of Children:		
	Contact Numbers:					
Photo Identification Type & No. (e.g. Passport, National ID Card)						
Mailing Address :				Email Address:		

Account Holder 2 :		Title	Mr.	Mrs.	Dr.	Other
Full Name in Block Letters	First Name:					
PLEASE AFFIX PASSPORT PICTURE HERE	Other:		Surname:			
	Place & Date of Birth:			Sex		
	Nationality:			Marital Status:		
	Occupation:			Religion		
	Name of Spouse:			Number of Children:		
	Contact Numbers:					
Photo Identification Type & No. (e.g. Passport, National ID Card)						
Mailing Address :				Email Address:		

- (c) previous bank statement not less than 3-4 months old, driving licence with details of customers address
- (d) (physical or postal).
- (e) Verified by Passport/ Voter ID Card/Employee ID Card/National ID Card/ Driving Licence
- (f) Verified by any of the utility bills in the name of customer not less than 3-4 months old, previous bank statement not less than 3-4 months old, driving licence with details of customers address (physical or postal).

**Signature Specimen**

Account Holder 1	Account Holder 2
Date	Date

**Section B**

<p><b>Purpose of Account Operation</b></p>	<p><i>Confirm purpose of account opening</i></p> <table border="1" data-bbox="654 170 1474 226"> <tr> <td data-bbox="654 170 703 226"><input type="checkbox"/></td> <td data-bbox="703 170 1040 226"><i>Investment</i></td> <td data-bbox="1040 170 1089 226"><input type="checkbox"/></td> <td data-bbox="1089 170 1474 226"><i>Transactional</i></td> </tr> </table> <p><i>Other, please Specify</i> _____</p>			<input type="checkbox"/>	<i>Investment</i>	<input type="checkbox"/>	<i>Transactional</i>					
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<p><b>Indicate Source of Funds</b> <i>(Tick as many boxes where appropriate)</i></p>	<p><i>Kindly indicate the source of funds</i></p> <table border="1" data-bbox="654 348 1474 468"> <tr> <td data-bbox="654 348 703 405"><input type="checkbox"/></td> <td data-bbox="703 348 1040 405"><i>Sales Proceeds</i></td> <td data-bbox="1040 348 1089 405"><input type="checkbox"/></td> <td data-bbox="1089 348 1474 405"><i>Services Rendered</i></td> </tr> <tr> <td data-bbox="654 405 703 468"><input type="checkbox"/></td> <td data-bbox="703 405 1040 468"><i>Trust funds per Trust Deed</i></td> <td data-bbox="1040 405 1089 468"><input type="checkbox"/></td> <td data-bbox="1089 405 1474 468"></td> </tr> </table> <p><i>Other, please Specify</i> _____</p>			<input type="checkbox"/>	<i>Sales Proceeds</i>	<input type="checkbox"/>	<i>Services Rendered</i>	<input type="checkbox"/>	<i>Trust funds per Trust Deed</i>	<input type="checkbox"/>		
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<p><b>Expected Volume &amp; Type of Activity</b></p>	<table border="1"> <thead> <tr> <th data-bbox="634 552 956 642"><b>Transaction Type</b></th> <th data-bbox="956 552 1235 642"><b>Expected Transactions Per month</b></th> <th data-bbox="1235 552 1481 642"><b>Expected Amount Per month</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="634 642 956 716"><i>Deposits or Inwards Transfers</i></td> <td data-bbox="956 642 1235 716"></td> <td data-bbox="1235 642 1481 716"></td> </tr> <tr> <td data-bbox="634 716 956 821"><i>Withdrawals or outwards Transfers</i></td> <td data-bbox="956 716 1235 821"></td> <td data-bbox="1235 716 1481 821"></td> </tr> </tbody> </table>	<b>Transaction Type</b>	<b>Expected Transactions Per month</b>	<b>Expected Amount Per month</b>	<i>Deposits or Inwards Transfers</i>			<i>Withdrawals or outwards Transfers</i>				
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<i>Withdrawals or outwards Transfers</i>												
<p><b>Type of Account to be opened</b></p>	<p><i>Please tick Account Type to be opened:</i></p> <table border="1" data-bbox="654 888 1474 1010"> <tr> <td data-bbox="654 888 703 947"><input type="checkbox"/></td> <td data-bbox="703 888 1040 947"><i>Current Account</i></td> <td data-bbox="1040 888 1089 947"><input type="checkbox"/></td> <td data-bbox="1089 888 1474 947"><i>Savings Account</i></td> </tr> <tr> <td data-bbox="654 947 703 1010"><input type="checkbox"/></td> <td data-bbox="703 947 1040 1010"><i>Foreign Account</i></td> <td data-bbox="1040 947 1089 1010"><input type="checkbox"/></td> <td data-bbox="1089 947 1474 1010"><i>Other (please specify)</i></td> </tr> </table> <p><i>Specify</i> _____</p>			<input type="checkbox"/>	<i>Current Account</i>	<input type="checkbox"/>	<i>Savings Account</i>	<input type="checkbox"/>	<i>Foreign Account</i>	<input type="checkbox"/>	<i>Other (please specify)</i>	
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<p><b>Type of Currency for Account</b></p>	<p><i>Please tick preferred Currency Option</i></p> <table border="1" data-bbox="654 1157 1474 1278"> <tr> <td data-bbox="654 1157 703 1215"><input type="checkbox"/></td> <td data-bbox="703 1157 1040 1215"><i>Cedi</i></td> <td data-bbox="1040 1157 1089 1215"><input type="checkbox"/></td> <td data-bbox="1089 1157 1474 1215"><i>GB Pound Sterling</i></td> </tr> <tr> <td data-bbox="654 1215 703 1278"><input type="checkbox"/></td> <td data-bbox="703 1215 1040 1278"><i>US Dollar</i></td> <td data-bbox="1040 1215 1089 1278"><input type="checkbox"/></td> <td data-bbox="1089 1215 1474 1278"><i>Euro</i></td> </tr> </table>			<input type="checkbox"/>	<i>Cedi</i>	<input type="checkbox"/>	<i>GB Pound Sterling</i>	<input type="checkbox"/>	<i>US Dollar</i>	<input type="checkbox"/>	<i>Euro</i>	
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<input type="checkbox"/>	<i>US Dollar</i>	<input type="checkbox"/>	<i>Euro</i>									
<p><b>Terms &amp; Conditions for Account</b></p>	<p><input type="checkbox"/> <i>Yes, We have read and accepted Terms &amp; Conditions for this Account.</i></p>											
<p><b>Certification of Information</b></p>	<p><input type="checkbox"/> <i>We certify that the information given above is correct and binding on us.</i></p>											

**Name & Address of Person Introducing**

-----  
 -----  
 I hereby confirm that I have known -----  
 trading as -----  
 for ----- months and consider him/her suitable to operate bank account with your Bank.

Sign: \_\_\_\_\_

# For Office use only

**INTRODUCED BY:**  Known Customer  Employer  Auditor  Lawyer  NIB Senior Rank Official

<b>A</b> Signatory Officer for Branches  _____	<b>B</b> Signatory Manager and above for Head Office  _____
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## Section C

Items	Details and items to be verified						
<i>Identification</i>	Name and identity verified? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>						
<i>Name, Date of Birth and Nationality of Applicant</i>	Applicant(s) name, date of Birth and Nationality confirmed by one of the following, please tick submitted option: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%; text-align: center;"><i>Passport</i></td> <td style="width: 33%; text-align: center;"><i>Voter ID Card</i></td> <td style="width: 33%; text-align: center;"><i>Employee ID Card</i></td> </tr> <tr> <td style="text-align: center;"><i>National ID Card</i></td> <td style="text-align: center;"><i>Driving Licence</i></td> <td style="text-align: center;"><i>Other (please specify)</i></td> </tr> </table> Specify _____	<i>Passport</i>	<i>Voter ID Card</i>	<i>Employee ID Card</i>	<i>National ID Card</i>	<i>Driving Licence</i>	<i>Other (please specify)</i>
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<i>National ID Card</i>	<i>Driving Licence</i>	<i>Other (please specify)</i>					
<i>Address &amp; Telephone numbers</i>	Applicant(s) address confirmed by one of the following, please tick submitted option: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 33%; text-align: center;"><i>Tenancy Contract</i></td> <td style="width: 33%; text-align: center;"><i>Utility Bill</i></td> <td style="width: 33%; text-align: center;"><i>Income Tax</i></td> </tr> <tr> <td style="text-align: center;"><i>Other Bank Statement</i></td> <td style="text-align: center;"><i>Employer's Reference Letter</i></td> <td style="text-align: center;"><i>Other (please specify)</i></td> </tr> </table> Specify _____	<i>Tenancy Contract</i>	<i>Utility Bill</i>	<i>Income Tax</i>	<i>Other Bank Statement</i>	<i>Employer's Reference Letter</i>	<i>Other (please specify)</i>
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<i>Other Bank Statement</i>	<i>Employer's Reference Letter</i>	<i>Other (please specify)</i>					

## Section D

### Section A

**Level 1 (Low Risk Customer) - Indicate if Applicant belongs to any of the following.**

Applicant does not reside or operate in a high risk country.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant is an ordinary individual and not associated with a Politically Exposed Person.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant(s) funding is sourced from normal activities.	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Level 2 (Medium Risk Customer) - Indicate if Applicant belongs to any of the following.**

Applicant(s) or authorized signatories fall into any type of account that is not listed as either Level 1 and 3.	<input type="checkbox"/> Yes <input type="checkbox"/> No
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### Section B

**Level 3 (High Risk Customer) - Indicate if Applicant belongs to any of the following categories.**

If the account holder(s) or authorized signatories fall into any of the following categories, tick the appropriate box(es) and specify details. If not applicable, skip section C in respect of this individual.

The customer is a Politically Exposed Person (PEP) or closely associated with a PEP. Please specify details of PEP position and relationship.	<input type="checkbox"/> Yes <input type="checkbox"/> No
An overseas customer residing or operating in high-risk jurisdiction. Please specify country or territory.	<input type="checkbox"/> Yes <input type="checkbox"/> No
The customer's source of funds is from high-risk jurisdictions. Please specify country or territory.	<input type="checkbox"/> Yes <input type="checkbox"/> No